

# Sacred Heart Newcastle SCITT

## Terms and conditions of the Initial Teacher Training bursary schemes

The Department for Education (DfE) has arranged for Sacred Heart Newcastle SCITT to determine eligibility for and make payment of bursaries, where applicable, on behalf of the DfE to Initial Teacher Training (ITT) students. The terms and conditions referred to and summarised here are the terms and conditions that DfE requires the University to apply to applicants.

### Eligibility

In order to be eligible to receive a DfE bursary or scholarship through the SCITT you must:

- be eligible to receive student support from the UK government for your QTS course
- hold a UK first degree or equivalent.
- be taking a qualifying postgraduate ITT course in England.
- not be in possession of, or eligible for, Qualified Teacher Status (QTS).
- not be undertaking paid teaching work which contributes to your training when in receipt of the bursary or scholarship.
- not be simultaneously undertaking any other ITT course, training scheme or programme that leads to QTS.
- agree to comply with the terms and conditions of the bursary scheme.
- agree to notify the SCITT promptly of any changes to your bank account and address details.
- agree to notify the SCITT promptly if you intend to withdraw from your course temporarily or permanently.
- agree to seek a teaching post in England upon successful completion of your course.
- agree to repay any funds which you were not eligible to receive if you withdraw from the SCITT (this applies to SCITT-initiated withdrawals as well as student-initiated withdrawals).

**You need to provide evidence that you are entitled to student support (tuition fee and maintenance loans) for your SCITT course before we can determine your bursary or scholarship entitlement. This evidence is required even if you do not wish to take out either of the loans. You can apply for student support at [www.gov.uk/student-finance](http://www.gov.uk/student-finance) (if you are not taking out the loans you need to enter £0 as the loan amount/s).**

If you have been recommended for a teacher training scholarship it is your responsibility to forward evidence of the award.

### Payments

The bursary or scholarship will be paid in 10 equal monthly instalments from 31<sup>st</sup> October to 31<sup>st</sup> July according to the payment schedule set by DfE (this differs year on year).

# Sacred Heart Newcastle SCITT

Trainees must be fully enrolled and actively engaged on the ITT programme on the 1<sup>st</sup> September to be eligible to receive their first payment, and on the first of each subsequent month throughout the ITT programme to receive subsequent instalments.

## Withdrawals

If you permanently withdraw from the SCITT:

- you will be entitled to be paid the bursary or scholarship for each month up to, and including, the month in which you formally withdraw.
- you will only be entitled to receive the bursary or scholarship payment for the month in which you withdraw if you were in attendance on the 1<sup>st</sup> of that month.
- following withdrawal all future payments will cease.

If you take a period of temporary withdrawal from your course:

- you will be entitled to be paid the bursary or scholarship for each month up to, and including, the month in which you formally withdraw.
- you will only be entitled to receive the bursary or scholarship payment for the month you withdraw if you were in attendance on the 1<sup>st</sup> of that month.
- payments for the remainder of the academic year will cease.
- when you return to your course, payments will resume from the next applicable month (the next month in which a payment was due) providing you are fully enrolled and remain eligible.
- you will only be eligible to receive the remaining bursary or scholarship award up to the value that was available in the year you started your course.

Example (permanent or temporary withdrawal):

If a trainee starts their programme in September and withdraws in January, they will be entitled to 4 payments in total as they were active on the course on:

1 October

1 November

1 December

1 January

## Overpayments

If you receive an overpayment/payment that you are not eligible to receive of your bursary or scholarship, you will be required to repay the full amount immediately to the SCITT.

## Further information

Full details of the ITT bursary scheme can be found at:

<https://getintoteaching.education.gov.uk/funding-and-support/scholarships-and-bursaries>